

HULMEVILLE BOROUGH COUNCIL
Meeting Minutes
September 9, 2019

The regular monthly meeting of the Hulmeville Borough Council was held on the above date at the Borough Hall, 321 Main Street.

Councilmembers Present

Thomas Wheeler, President
Dan Mandolesi, Vice President
Mayor Debbie Mahon
Doug Harris
Edward Preston
Doug Edge
Judy Coleman
Sarah Omietanski, Jr. Council
Stanley Omietanski IV, Jr. Council

Staff in Attendance

Solicitor Robert DeBias
Chief John Baran
Water & Sewer President Kurt Ludwig
Treasurer Diane McKairnes
Secretary Dorothy Omietanski

Councilmembers Absent: Nick Lodise

Staff Absent: Fire Marshall William Wheeler

Guests in Attendance: Ron Robbins, Patricia Taggart and Nick Toth

Call to Order: Mr. Wheeler called the meeting to order at 7:40 pm; all those present joined in the Pledge of Allegiance.

Swearing in of Jr. Council Members: Mayor Mahon swore Sarah Omietanski in for a third term as Jr. Council Person and Stanley Omietanski for his first term as Jr. Council Person.

Minutes:

Motion made by Mr. Mandolesi seconded by Mr. Harris to approve the minutes of August 5 and 20; Motion Passed with all in favor 6-0-0

Public Comment:

- Mailing – Mr. Toth asked about a letter he received in the mail concerning NextDoor.com. Mayor Mahon explained that it is a social media platform advertisement.
- Parking Penndel Field – Mr. Toth stated parking and traffic is always a concern at the Penndel fields during football season. Chief Baran explained that the fields and parking along Walnut where most cars park is part of Middletown Township. Hulmeville Police Department did contact Middletown regarding the parking issues, but no officer from Middletown was sent to the scene.

- School Bus Stop – Ms. McKairnes wanted to thank the police for their presence at the bus stop on Main Street the first day of school. The police will continue to be present when their schedules allow.

Police Report:

- Mayor Mahon read the report for the month of August 2019: 18 incident reports, 1 accident reports, 8 assists, 2 EMS call, 0 summary citations, 37 traffic citations, 1 criminal arrests, 3 parking, 10 hours district court and 1-hour county court or total hours worked: 204, Total Salary \$4,974.00. Note additional 10 hours worked were for Hulmeville Community Day.
- Upcoming dates – September 28th flea market, September 29th Gold Star Family day and street dedication at 11:30 am, October 26 County Drug Take Back day, October 27th Cystic Fibrosis fundraiser wing bowl fundraiser (wing eating contest between police and fire department possibly during half time of the football game)
- ATT – Moving forward Mayor Mahon would like Ms. McKairnes to copy the Chief on all ATT and Comcast bills.

Note Joe McKairnes arrived at 8:05 pm

- Trailers Parked on Streets – Mayor Mahon announced that all trailer violators will be ticketed for violations moving forward. Ms. Taggart asked if parking the wrong direction on and parking on curbs and sidewalks are violations? The Chief confirmed that if caught the car would be ticketed.
- Homeless Person – A man who was chased out of Hulmeville Borough has now moved onto Middletown Township property. He has a tent set up along the Neshaminy and has been seen lighting fires. Council encouraged residents who are concerned should contact Middletown Township.
- Speed on Main Street – Mr. McKairnes voiced his concerns with the speed of cars along Main Street. Mayor Mahon explained that in January another part time officer will be hired, and the police department has placed a request with the RDA for a grant which will allow the department to purchase items which will assist them with reducing the speed of vehicles traveling through town.
- State Police – Chief Baran has been trying to make contact with the new Sargent at PA State Police Barracks, Zachery McCornac.

Jr Council Member:

- Printer – Mr. Omietanski IV presented two printers for council’s consideration. The printer choices were either an ink jet or laser printer. After some discussion of the differences council all agreed the laser printer was the best choice.

Motion made by Mr. Edge and seconded by Mr. Harris to allow Stanley Omietanski IV to purchase a laser printer with sheet feeder and both black and color ink, not to exceed \$1,047; Motion passed with all in favor 6-0-0.

- Spotted Lantern Article – Ms. Omietanski submitted her Spotted Lantern article to Mayor Mahon the end of August.

Note Ed Preston left the meeting at 8:40 PM

Water and Sewer:

- Manhole Repairs – Mr. Ludwig met with Carroll Engineering for the preconstruction meeting. The repairs will start this week and should be completed in a two-week time frame.
- Video of System – Mr. Ludwig talked to Mr. Hartman, who confirmed that Carroll Engineering is ready to advertise the bids for the sewer video work.
- Mobil Meters – Mr. Ludwig thinks it would be a good idea after the video work is complete for the Authority to purchase several portable mobile meters. If the video work discovers an area of concern the meters may help to pinpoint the issue.
- Payments of Signed Contracts – Several customers who signed a contract have failed to pay their first payment on time. The Authority agreed that the next step is to terminate the water to all these accounts. Mr. Ludwig would like to know how council would like the Authority to proceed with these accounts. Payments were due 8/21/19. Mr. Wheeler suggested since this is new and the customer doesn't have a payment notice to remind them, council should allow them a one-time grace period of one month to make their first payment. Mr. Ludwig confirmed that this issue effects 10 accounts and 3 of them are rental properties. The agreement they signed stated if they miss a payment the water would be shut off. If they make the payment before the water is shut off then they can continue to make their monthly payments. The rental units would need the Authority to first contact the owner of the property to request the rental unit names and addresses then a letter needs to be sent to each renter explaining the situation and providing them an opportunity to pay the debt in leu of their rent. The non-rental properties will just go right to shut off notices.

A motion was made by Mr. Edge and seconded by Mr. Harris to proceed with shut off for all accounts who have failed to make their first agreed to monthly payment which was due on August 21, 2019; Motion passed 3-2-0 (Mr. Mandolesi voted no, Mr. Wheeler voted no and Ms. Coleman voted yes).

Borough Property: no report

Lights: no report

Streets:

- Culvert Project – The culvert project on Main Street is currently under construction and going well.

Personnel: no report

Finance:

- Budget Meetings – Mr. Harris advised council the budget committee has had two productive meetings and a preliminary budget should be ready to present at next meeting
- Budget for Borough – Currently there is \$16,000 in the budget for Borough Hall.
- Next Budget Meeting – The next meeting will be Thursday at 7:30 PM.

Trash:

- Bids – The Borough has been contacted by four trash collection companies requesting a bid package. The bids will be opened at the September 17th meeting.

MS4:

- Newsletter – Mayor Mahon is currently working on the fall newsletter which will be printed by a town resident. Sarah Omietanski's article was submitted to Mayor Mahon.
- 335 Main Street – It was brought to Mayor Mahon's attention that the letter sent to the EPA via email on August 1, 2019 regarding 335 Main Street Illicit Discharge was sent to an incorrect email so it was resent on September 5, 2019 by Gilmore and Associates.

TMDL / BMP's: Permit years 2018-2022 – items that need to be accomplished over the next 5 years.

- TMDL No1: encouraged riparian forest buffers for all residents along the creek
- TMDL No 2: conduct site inspections to encourage storm water control measures
- TMDL No 3: installation of 2 deciduous trees in open space or within the borough proper
- TMDL No 4: reduce infiltration
- TMDL No 5: modify basins for increased infiltration reduction
- TMDL No 7: encouraged homeowners to install rain barrels
- TMDL No 8: additional provisions:
 - Continued with the 4 leaf pick-ups through the fall/winter season
 - Sump Pump inspection enforcement
 - Decide on sediment reduction project
- PAG 13 General Permit – The permit is almost completed. Mayor Mahon is working with Ms. Brinker from Gilmore and Assoc to finalize a few items and Mayor Mahon will bring it to the next meeting for Mr. Wheeler's signature.

Motion made by Mr. Mandolesi and seconded by Mr. Edge to allow Mr. Wheeler to sign the PAG 13 General Permit; Motion passed with all in favor 5-0-0.

Floodplain:

- Old Colonial Inn has cleared trees in the floodplain/open space behind its establishment. Zoning officer is working on the violation as this is not yet cleaned up.

- The Water Street FIRM concerns have not yet been answered (17 months now). FEMA forwarded Mayor Mahon’s questions to PEMA for answers through the hazard mitigation grants but the Mayor believes she has discovered why. Ms. Ingraham recently mentioned that she signed a waiver stating that she had an historical building and did not want to raise it.
- Property Evaluation Letters – Another letter will be sent to residents this week providing them 2 dates to choose from for an evaluation. The mayor has currently only received responses from 50% of the residents contacted.

Storm Water:

- Updated Data Base – Mayor Mahon appreciates any updates and contact information for new residents that have moved into our town in that stormwater affects all residents and not just those who live in floodplain.
- Storm Water Issue – Mayor Mahon is going to pause any action regarding the storm water issue between McCarthy and Green until the sewer system has been televised. The Mayor is hoping that the missing manhole will be discovered during the video process.

Solicitor Report:

- RDA Grant Proposals - Mr. DeBias confirmed there will be 4 RDA Grant applications presented: Borough parking lot, Peace Valley Holistic Center, police and emergency services for miscellaneous equipment and PA Veterans Memorial Fund for a memorial to be placed in Middletown.

Motion made by Mr. Mandolesi and seconded by Mr. Edge to apply for a RDA grants for Borough parking lot, sponsoring Peace Valley Holistic Center, police and emergency services for miscellaneous equipment and PA Veterans Memorial Fund for a memorial sculpture to be placed in Middletown; Motion passed with all in favor 5-0-0

Fire Marshal: no report

Mayor:

- Inverse Paradox – Mayor Mahon just wanted to remind all committees to please follow up with Inverse Paradox regarding their needs for record keeping and for the computer program.
- Event – Bensalem Business Assoc is holding a charity event on 10/12/19 to support the Wounded Warriors Project.

Treasurer’s Report: Treasurer’s Report for September 2019 was made available for inspection:

• General Fund Checking Balance as of August 1, 2019:	\$ 363,835.56
Expenses Totaled:	\$ -190,188.17
Income Totaled:	\$ 49,700.23
General Fund Checking Balance as August 31, 2019:	\$ 223,347.62

• Sewer Fund Checking Balance as of August 1, 2019:	\$ 45,007.57
Expenses Totaled:	\$ -31,262.62
Income Toted:	\$ <u>17,667.82</u>
Sewer Fund Checking Balance as of August 31, 2019:	\$ 31,262.62
• Sewer Fund PLGIT Balance as of July 1, 2019:	\$ 296,284.59
Interest	\$ 0
Deposit	\$ 1,066.80
Expense	\$ <u>0</u>
Sewer Fund PLGIT Balance as of August 31, 2019:	\$ 297,351.39
• Highway Aid PLGIT Balance as of July 1, 2019:	\$ 57,387.31
Interest	\$ 0
Deposit	\$ 18,528.64
Expenses	\$ <u>- 430.25</u>
Highway Aid PLGIT Balance as of August 31, 2019:	\$ 75,485.70
• General Fund PLGIT Balance as of July 1, 2019:	\$ 237,287.15
Interest	\$ 0
Deposits	\$ 150,531.56
Expenses Total:	\$ <u>- 47,055.00</u>
General Fund PLGIT Balance as of August 31, 2019:	\$ 341,188.94

Bills: A copy of the bill list dated September 9, 2019 was provided to Council and offered for review by the public.

• General Fund beginning balance as of August 30, 2019:	\$ 232,158.06
ending balance as of September 30, 2019:	\$ 205,306.15
• Sewer & Water beginning balance as of August 31, 2019:	\$ 33,336.15
ending balance as of September 9, 2019:	\$ 30,351.20
• Highway Aid beginning balance as of September 2, 2019:	\$ 56,327.47
ending balance as of September 27, 2019:	\$ 56,312.32

A motion made by Mr. Mandolesi seconded by Mr. Edge and carried unanimously to approve the bill list dated September 9, 2019; motion carries 5-0-0.

Correspondence:

- Waste Management Contract – Ms. Omietanski just received the contract from Waste Management for the Borough Hall trash bin. The contract was already voted on by council and just requires Mr. Wheelers signature.
- Elections – Ms. Omietanski confirmed from council that there are three council member seats up for election in November.

Old Business:

- Street Dedication – Mr. Preston will be sending out via email an invitation to council for the dedication of Stg. James Boorman Ave. He is coordinating the event with the police department. The event will be held at the corner of Walnut and Bellevue Ave and Bellevue Ave may be shut down for the event. During the event the Resolution will be presented to the family.

The meeting was adjourned at 9:50 pm; motion made by Mr. Mandolesi seconded by Mr. Harris; carried 5-0-0.

Respectfully Submitted

Dorothy Omietanski
Secretary Hulmeville Borough